

## **ChangCheng Language School (CCLS) Student Conduct Code**

The goal of CCLS is to provide a high quality Chinese language and culture learning environment. In order to achieve the goal, maintain high ethical standards, keep a productive, safe learning environment and protect church and school properties, the following student rules are set by the CCLS Board of Directors, PTA, and the church representative. These rules will be, upon agreed by students and parents/guardians, strictly enforced by teachers and school management. All potential students and their parents/guardians will be required to understand and sign the following consent agreement at registration.

### **I. Rules:**

- Do:**
1. Attend class on time. Students should arrive at school between 9:50 - 10:00 am. Students who arrive earlier than 9:50 am must stay with their parents until their teacher Come.
  2. Pay attention during teaching session. Students need to raise hand to speak, ask permission to leave classroom and finish homework on time.
  3. Respect teachers, school officials and church personnel; respect school and church properties; follow school rules.

**Do Not:**

1. Disrupt class and learning climate. Disobey teachers, school officials, and volunteers.
2. Cheating in homework, quizzes and examinations.
3. Eating and drinking during the school time.
4. Intimidation, harassment, and physical/verbal abuse to others.
5. Shouting or loud talking inside the building, running/chasing in the halls, climbing tables in the classrooms, or rough playing inside the building or at playground at anytime.
6. Use other person's properties without asking.
7. Carry drugs and firearms.
8. Leave classroom until being picked up by parents or an authorized adult after school dismisses.

### **Church Personal Respect and Property Protection:**

Students must respect church personnel and church properties. This includes:

1. Do not remove church properties without permission from authorized church personnel.
2. Do not play the church piano or any instruments without permission from authorized church personnel.
3. Do not litter. All trash must be placed in trashcans.
4. Do not play with toilet paper in restrooms.

### **II. Violations and Disciplines**

1. Each violation to the **DO NOT** Behaviors may result in a formal warning from the school. After giving two warnings to an individual student, the school reserves the right to expel the student from the school without refund of tuition.
2. If a student damages school or church properties and repairs are needed, the student's parents are responsible for the cost of repairs